

Oklahoma Borough Meeting  
October 13<sup>th</sup>, 2025 – 7:00 pm  
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman Chris Glavan, Mayor Amy Blair, Solicitor Tim Miller, Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

Absent: Councilman John Knittel and Zoning/Code Enforcement Officer Brenda Troup

**AGENDA AMENDMENTS:** None.

**ACKNOWLEDGMENT OF VISITORS:**

Todd Sherbondy, Joyce Spillers, Dan Ferrero and Cedric Stopansky - observe.

Renee Lubik on behalf of the Oklahoma Volunteer Fire Department – The fire department will be out during trick or treat.

Nate Constant to observe the sanitary sewer improvements bid awarding.

**MINUTES:** Motion made by Mr. Blair to adopt the minutes from the September Council Meeting. Second by Mr. Lockhart. Motion carried.

**SOLICITORS REPORT:** Mr. Miller scheduled a conference call with the solicitor of the M.A.W.C. for Wednesday, October 15<sup>th</sup> regarding the street opening process and ordinance.

Motion made by Mr. Lockhart to approve the solicitor's report. Second by Mr. Blair. Motion carried.

**EXECUTIVE SESSION:** Solicitor Tim Miller called all members of Council into an Executive Session to discuss personnel matters.

**ENGINEER'S REPORT:** A monthly report was provided to Council and Mayor.

The DEP made a field visit on September 26<sup>th</sup>, 2025; to investigate the ponding water near the entrance of the park and a storm drain issue on Vista Drive. The issue on Vista Drive does not appear to be mine subsidence.

The 2025 sanitary sewer repairs design is ongoing. The tentative bid opening is scheduled for November 5<sup>th</sup>, 2025. The advertisement was sent on October 10<sup>th</sup>, 2025.

The sanitary sewer – park improvements bid opening was held on October 8<sup>th</sup>, 2025. The bid report was sent to the borough on October 10<sup>th</sup>, 2025. The apparent low bidder for the Sanitary Sewer Park Improvements is Nathan Constant with a total base bid amount of \$49,500.00 and an add alternate for \$22,000.00. LSSE recommends awarding the contract to Nathan Constant for the base bid and add alternate number one in the amount of \$71,500.00.

Oklahoma Borough 2025 Paving and Park Improvements - LSSE sent Pay Request No. 1 (Final) for Contract A in the amount of \$42,312.75 and Change Order No. 1 (Final) for deduction of \$21,043.25 to the Borough on September 24<sup>th</sup>, 2025. For Contract B LSSE sent Pay Request No. 2 (Final) in the amount of \$10,539.90 and Change Order No. 2 (Final) for a deduction of \$13,347.53 to Oklahoma Borough on October 10<sup>th</sup>, 2025.

LSSE looked at a resident's concerns regarding his driveway and bordering street on Vista Drive. LSSE believes that it is due to ground water gathering underneath the asphalt. LSSE recommends adding it to the crack sealing program for 2026.

LSSE suggests using CCTV to investigate the sinking storm drain on Vista Drive.

Jessica will respond to the email from Ervin Cable Construction, LLC regarding the Kinetic fiber upgrade. LSSE believes this would fall under the street opening ordinance and permitting process.

Motion made by Mr. Lockhart to approve the engineer's report. Second by Mr. Blair. Motion carried.

**MAYOR'S REPORT:** The third quarter call report for the Oklahoma Volunteer Fire Department was emailed to all members of Council.

The Pennsylvania State Police and Oklahoma Volunteer Fire Department have been notified that the borough's Trick or Treat will be held on Friday, October 31st from 6:00 – 8:00 p.m. The event will be advertised in The Stroller. Residents are encouraged to be cautious while driving in the borough that evening.

Information on several upcoming events being held by State Representative, Jill Cooper, was provided.

Motion made by Mr. Blair to approve the mayor's report. Second by Mr. Lockhart. Motion carried.

**ZONING/ORDINANCE ENFORCEMENT REPORT:** Copies of the report were provided to Council and Mayor.

Motion made by Mr. Blair to approve the zoning/code enforcement officer's report. Second by Mr. Glavan. Motion carried.

**SECRETARY'S REPORT:** The fall Sewer Fund bills and newsletters have been mailed. Payments are being received.

The third quarter employee taxes have been filed and paid.

A streetlight on Orr Avenue is out and has been reported.

Three water line breaks occurred on September 17<sup>th</sup>. The breaks were on Thorn Street, Cherry Street and Morrison Way. No paperwork was received from the M.A.W.C. regarding road opening permits.

Information regarding the Westmoreland County Tax Collection PSD Delegate meeting was sent to Mr. Glavan, Mr. Blair and Mr. Cali. The meeting is scheduled for Monday, October 20<sup>th</sup>. Council made no changes to their delegates.

Motion made by Mr. Lockhart to approve the Secretary's report. Second by Mr. Glavan. Motion carried.

**TREASURER’S REPORT:** The bank reconciliation for the period ending 9/30/2025 is as follows:

General Fund - \$95,585.92  
Sewer Fund - \$368,774.50  
Liquid Fuels - \$39,621.43  
Special Road Fund - \$250,838.85

Motion made by Mr. Lockhart to approve the Treasurer’s report. Second by Mr. Blair. Motion carried.

**TAX COLLECTOR’S REPORT:** The amount of taxes deposited in the month of September:

Wage - \$6,650.27  
Per Capita - \$11.00  
Real Estate - \$137.56

Motion made by Mr. Lockhart to approve the Tax Collector’s report. Second by Mr. Blair. Motion carried.

**READING OF THE BILLS:** A copy of the bills was provided to Council and the Mayor.

Motion made by Mr. Lockhart to approve the bills. Second by Mr. Glavan. Motion carried.

**COMMUNICATIONS:** A letter from Chad Shoupe of B&C Home Investments, LLC was received on September 9<sup>th</sup>, 2025, requesting to remove 1323 Hancock Avenue from the Oklahoma Borough Sewer Fund. The house was demolished, and Westmoreland County 911 now recognizes the property as one residence at 1321 Hancock Avenue. AA Garrett Roofing and Heating noted that the sewer line was properly capped and sealed.

A letter to notify the borough that the estimated Liquid Fuels allocation for 2026 is \$19,836.56.

The Westmoreland County Annual Community Redevelopment Workshop is scheduled for October 17<sup>th</sup>, 2025.

A resident of the borough expressed concerns that two storm drains located at the corner of Hancock Avenue and Orr Avenue are completely full and no longer visible.

### **COMMITTEE REPORTS:**

**STREETS/SEWERS/SOLID WASTE:** The majority of the 2025 Paving Project has been completed.

The sink hole on Vista Drive is an ongoing issue. Mr. Lockhart had Sikora Excavating place a road plate over the hole. In addition, Mr. Lockhart authorized Sikora Excavating to excavate the hole and make necessary repairs due to the emergency nature of the growing sink hole. Sikora Excavating provided an estimate of \$6,500.00 if no other issues are found.

An additional possible sink hole is forming on Aikins Alley. Mr. Lockhart has notified PennDOT of the issue in the past.

**FINANCE:** Mr. Glavan will have the 2026 Proposed Budget ready for Council’s review by the end of the week.

**PARKS AND RECREATION:** The committee is awaiting reimbursement for the park paving project. All paperwork has been submitted. The check is expected to arrive this week.

The DEP took samples of the standing water near the entrance of Oklahoma Park. It will take approximately two weeks for the results to come back. The DEP will email the borough with the results. If the DEP agrees to remediate the water issue it will be a low priority.

Mr. Blair was assigned a representative for the LSA 4 grant to be used for installing/purchasing batting cages if there are questions arise.

Mr. Blair would like to apply for the statewide grant to be used to purchase a new borough truck.

The baseball team would like to install a fence along the foul line. Mr. Blair plans to do some further research on plans and cost.

**PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES:** None.

**HUMAN RESOURCES:** None.

**EMERGENCY MANAGEMENT COORDINATOR REPORT:** None.

**PRESIDENTS REPORT:** None.

**EXECUTIVE SESSION:** None.

**OLD BUSINESS:** Motion made by Mr. Lockhart to advertise the repeal of ordinance 15-304 (Chapter 74, Schedule III) truck traffic restricted on certain streets in its entirety. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair to advertise amending section 24-202 (32.016) to enable a third party to collect the per capita tax on behalf of the borough. Second by Mr. Lockhart. Motion carried.

Mr. Blair will continue to work on the solicitation permitting process. The solicitor was asked to research state requirements for solicitation.

The cameras at the park are operational and are recording on the hardware located inside the pavilion. There is currently no remote access to the footage. Mr. Glavan is researching software that will be at no cost to the borough.

The duties and responsibilities description for the maintenance worker has been emailed to all members of council.

Motion made by Mr. Lockhart to adopt ordinance number 2 of 2025 adopting the recodification of all ordinances for Oklahoma Borough. Second by Mr. Glavan. Motion carried.

**NEW BUSINESS:** Motion made by Mr. Blair to table advertising to amend ordinance 15-301 (70.20) Vehicle Weight Limits Established on Certain Streets and Bridges until the November meeting. Second by Mr. Lockhart. Motion carried.

Motion made by Mr. Blair to have the borough truck sent to the same mechanic as used previously for the annual inspection once the check is received from the park improvement grant. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Blair to authorize necessary repairs if discovered during the truck's annual inspection. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Lockhart to award the base bid in the amount of \$49,500.00 and if necessary, the add alternate bringing the total to \$71,500.00 for the Sanitary Sewer Park Improvements to Nathan Constant. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to approve payment in the amount of \$42,312.75 to Morgan Paving for Contract A and payment in the amount of \$10,539.90 to Holbein, Inc. for Contract B for the park paving project. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to remove 1321 Hancock Avenue from the Oklahoma Borough Sewer Fund. Second by Mr. Glavan. Motion carried.

**PUBLIC COMMENT:** Dan Ferraro voiced concerns and questions regarding the weight limits and street ordinances.

Cedric Stopansky encouraged all residents to vote on Tuesday, November 4<sup>th</sup>.

Nathan Constant made a suggestion set the weight limit to 26,000 pounds when amending the street ordinance.

Motion made by Mr. Lockhart to adjourn the meeting. Second by Mr. Glavan. Motion carried.

Meeting adjourned at 8:16 p.m.

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Joseph Cali, President

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Alecia Sherbondy, Secretary