

Oklahoma Borough Council Meeting
October 9th, 2023 – 7:30 pm
Oklahoma Borough Building

Meeting called to order by President Joe Cali.

Roll call taken: Present were: President Joe Cali, Vice President Ron Norton, Councilman Adam Lockhart, Councilwoman Christine Emerick, Councilman Charles Blair, Solicitor Tim Miller, Zoning/Code Enforcement Officer Brenda Troup, Mr. Bill Braun from Senate Engineering and Secretary Alecia Sherbondy.

Absent: Mayor Emerick

VISITORS: Observe: Joyce Spillers

Jack Denison voiced concerns with the paving project on Thorn Street. Senate Engineering will investigate the complaint.

Cedric Stopansky voiced complaints regarding school buses speeding on Vista Drive.

MINUTES: Motion made by Mr. Lockhart to adopt the minutes from the September Council Meeting. Second by Mrs. Emerick. Motion carried.

SOLICITORS REPORT: The solicitor provided a draft agreement for the position of the zoning/code enforcement officer.

A recommendation was made to include an Agenda Amendment section to the monthly agenda.

ENGINEER'S REPORT: Senate Engineering has merged with L.L.S.E. as of October 1st.

The salt shed construction is projected to begin next week. The borough should expect a rebate on the building permit application soon.

A change order in the amount of \$3,002.35 for the 2023 Paving Program has been submitted for approval.

Sikora Excavating is scheduled to begin the sanitary sewer repair at the park Tuesday, October 10th.

The LSA Grant is due the end of November. Senate Engineering and Mr. Blair are working to establish a cost estimate to pave the parking area at the park including around the building.

MAYOR'S REPORT: None.

ZONING/ORDINANCE ENFORCEMENT REPORT: Copies of the report was provided to Council.

SECRETARY'S REPORT: Several complaints were received from borough residents regarding the paving on Thorn Street.

TREASURER'S REPORT: The bank reconciliation for the period ending 9/30/2023 is as follows:

General Fund - \$412,722.89

Sewer Fund - \$439,009.28

Liquid Fuels - \$40,762.24

Special Road Fund - \$189,872.85

TAX COLLECTOR'S REPORT: The amount of taxes deposited in the month of September:

Wage – \$7,567.75

Real Estate - \$74.05

Per Capita - \$33.00

READING OF THE BILLS: The general and monthly utility bills for Oklahoma Borough have been paid for the month of September.

The following invoices were received:

1. Whalen Exteriors in the amount of \$11,898.33 for the remainder of the borough office roof replacement.
2. Cincinnati Insurance Company in the amount of \$361.00 for the secretary's bond.
3. Swank Motion Pictures in the amount of \$305.00 for movie rights for the October 7th Movies In the Park.
4. Gary A. Falatovich in the amount of \$65.00 for legal fees in the month of September.
5. Rae-Lyn Enterprises in the amount of \$222.00 for signs at the park and the end of Chambers Street.
6. 2Krew in the amount of \$140.00 for updating the camera system software.
7. Fun Flicks in the amount of \$488.90 for the October 7th Movies In the Park.

COMMUNICATIONS: The estimated Liquid Fuels allocation for 2024 is \$20,359.54.

The audit for the period of January 1, 2022 through December 31, 2022 of Judge Cheryl Peck-Yakopec was received.

The Consulting Engineer's Annual Report for 2022/2023 and Fiscal Year 2023/2024 Budget for Kiski Valley Water Pollution Control Authority was received.

A letter from Verizon regarding an installation of a fiber optic cable crossing and pole replacement was received.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: The 2023 Paving Project has been completed. There were several complaints received. Mr. Lockhart investigated all complaints and he felt they were all unfounded.

The salt was removed and covered with the tarp from the salt shed in preparation for the new salt shed construction. The committee requested a change order to install a light, additional paving and rotating the footprint to better accommodate the salt deliveries.

FINANCE: The alley street signs along Thorn Street have been installed. In addition, several Welcome to Oklahoma Borough signs have been installed as well. Mr. Blair will complete the paperwork for the reimbursement this week.

The committee will begin the 2024 Budget soon. A request was made to submit any projects and/or requests for budget consideration as soon as possible.

PARKS AND RECREATION: The pickle ball group plan to have a picnic at the park this weekend.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: The Mayor will be asked to notify the Pennsylvania State Police of the day for the borough trick or treat.

EMERGENCY MANAGEMENT COORDINATOR REPORT: None.

HUMAN RESOURCES: None.

PRESIDENTS REPORT: President Cali would like to consider using Bureau Veritas for permits that need state building code inspections.

All members of council and the solicitor entered an Executive Session from 8:08 p.m. to 8:18 p.m.

OLD BUSINESS: The solicitor is in the process of researching the possibility of an employee retirement plan.

NEW BUSINESS: Motion made by Mrs. Emerick to amend the agenda to include the consideration of the paving project change order in the amount of \$3,002.35. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to pay the invoice for the paving contract less 10% retainage until all documentation is complete. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to approve the change order for the 2023 paving project in the amount of \$3,002.35. Second by Mrs. Emerick. Motion carried.

Motion made by Mr. Blair to approve of stated bills. Second by Mr. Lockhart. Motion carried.

Motion made by Mr. Blair to host pictures with Santa at the borough office on Saturday, December 2nd from 10 a.m. – 12 p.m. Second by Mr. Lockhart. Motion carried.

Motion made to adjourn by Mr. Blair. Second by Mr. Lockhart. Motion carried.

Meeting adjourned at 8:25 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary