

Oklahoma Borough Council Meeting
November 13th, 2023 – 7:30 pm
Oklahoma Borough Building

Meeting called to order by President Joe Cali.

Roll call taken: Present were: President Joe Cali, Councilman Adam Lockhart, Councilwoman Christine Emerick, Councilman Charles Blair, Solicitor Tim Miller, Zoning/Code Enforcement Officer Brenda Troup, Mr. Bill Braun from Senate Engineering and Secretary Alecia Sherbondy.

Absent: Vice President Ron Norton and Mayor Emerick

VISITORS: Observe: Joyce Spillers

Grant L. Kanish of Bureau Veritas provided information to the council.

MINUTES: Motion made by Mr. Lockhart to adopt the minutes from the October Council Meeting. Second by Mr. Blair. Motion carried.

SOLICITORS REPORT: The solicitor reviewed the borough's current procedure for collecting past due sewer fund accounts and feels it is sufficient.

All members of council and the solicitor entered an Executive Session from 7:43 p.m. to 8:04 p.m.

ENGINEER'S REPORT: Mr. Denison's complaint from the October meeting was investigated. Senate Engineering found no issue with the paving.

An estimate for paving the parking lot at the park was provided to council.

The salt shed construction project is in progress. A change order in the amount of \$13,546.00 has been submitted for approval.

Motion made by Mr. Lockhart to approve the Engineer's Report. Second by Mr. Blair. Motion carried.

MAYOR'S REPORT: None.

ZONING/ORDINANCE ENFORCEMENT REPORT: Copies of the report were provided to council.

Motion made by Mr. Blair to approve the Zoning/Code Enforcement Report. Second by Mrs. Emerick. Motion carried.

SECRETARY'S REPORT: The third quarter employee taxes have been filed and paid.

Motion made by Mr. Lockhart to approve the Secretary's Report. Second by Mrs. Emerick. Motion carried.

TREASURER’S REPORT: The bank reconciliation for the period ending 10/31/2023 is as follows:

General Fund - \$314,349.11
Sewer Fund - \$451,281.07
Liquid Fuels - \$40,762.59
Special Road Fund - \$203,420.85

Motion made by Mr. Lockhart to approve the Treasurer’s Report. Second by Mr. Blair. Motion carried.

TAX COLLECTOR’S REPORT: The amount of taxes deposited in the month of October:

Wage – \$3,363.79
Real Estate - \$112.65
Per Capita - \$11.00

Motion made by Mr. Lockhart to approve the Tax Collector’s Report. Second by Mrs. Emerick. Motion carried.

READING OF THE BILLS: Copies of the report were provided to council.

Motion made by Mr. Blair to approve the bills. Second by Mrs. Emerick. Motion carried.

COMMUNICATIONS: A letter from CNX Gas Company, LLC has been received to notify the Borough of Oklahoma that they are applying for Permits to Drill and Operate Gas Wells that may be located inside, adjacent or within 3000’ of the borough.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: None.

FINANCE: The 2024 Proposed Budget was presented to council.

PARKS AND RECREATION: Residents have been enjoying the park during the nice weather.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: None.

EMERGENCY MANAGEMENT COORDINATOR REPORT: None.

HUMAN RESOURCES: The zoning/code enforcement officer agreement will be revisited at the reorganization meeting in January.

PRESIDENTS REPORT: A roster is needed from the Oklahoma Volunteer Fire Department. In addition, they have not paid their sewer fund in two years. The boot drive scheduled for October was not held because the fire department needs to purchase additional signage which was not included in their budget.

The solicitor was asked to draft an ordinance for dumping trash in the dumpster and trash cans at the park. Also, an ordinance for tree maintenance in the borough is needed.

As a reminder, the reorganization meeting is scheduled for Tuesday, January 2nd, 2024.

The President would like to consider installing a counter in the back of the office to protect the employees from the public.

OLD BUSINESS: None.

NEW BUSINESS: The solicitor was asked to prepare a UCC ordinance for review at the December meeting.

Motion made by Mr. Lockhart to approve the change order as it is written for the salt shed project in the amount of \$13,546.00 being as it only exceeds the grant allowance by less than one thousand dollars. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair to advertise the 2024 Proposed Budget. Second by Mr. Lockhart. Motion carried.

Motion made by Mr. Blair to have Senate Engineering Company start the bid process for the crushed pipe replacement at the park. Second by Mr. Lockhart. Motion carried.

Motion made to adjourn by Mr. Blair. Second by Mr. Lockhart. Motion carried.

Meeting adjourned at 8:29 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary