

Oklahoma Borough Meeting
June 10th, 2024 – 7:00 pm
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman John Knittel, Solicitor Tim Miller, Mr. Braun from L.S.S.E. and Secretary Alecia Sherbondy.

Absent: Councilwoman Christine Emerick, Mayor Emerick and Zoning/Code Enforcement Officer Brenda Troup.

ACKNOWLEDGMENT OF VISITORS: Amy Blair, Joyce Spillers and Cedric Stopansky – observe.

Dale Moorhead and Brian Dudley asked for an update regarding the creek near 220 South Pine Street. In addition, Mr. Dudley would like to report the height of the grass at the Oklahoma Volunteer Fire Department.

MINUTES: Motion made by Mr. Lockhart to adopt the minutes from the May Council Meeting. Second by Mr. Knittel. Motion carried.

SOLICITORS REPORT: No report.

ENGINEER’S REPORT: Mr. Braun is in the process of researching the creek near 220 South Pine to determine who is responsible for maintaining the property.

The contract for the CCTV project is ready to be signed. Mr. Braun suggests that one or two members of the council attend a preconstruction meeting.

The 2024 Paving Project has been advertised. Bids are due June 25th. Mr. Lockhart has not heard back from the gas company regarding their upcoming line replacement project that could affect the list of alleys scheduled to be paved.

Motion made by Mr. Blair to approve the Engineer’s Report. Second by Mr. Lockhart. Motion carried.

MAYOR’S REPORT: None. President Cali reported that the trains at the bottom of Red Onion Hill are moving much slower than normal.

ZONING/ORDINANCE ENFORCEMENT REPORT: No report was received.

SECRETARY’S REPORT: All the information requested by American Legal was mailed. American Legal sent an email stating the first draft can be expected in 6-7 months.

All members of Council and the Mayor were given copies of the three-year audit proposal for 2024/2025/2026. This approval includes filing the end of year employee/subcontractor tax forms.

The Cincinnati Insurance policy renewal was emailed to all members of Council and the Mayor for review. It is a three-year proposal for the policy covering buildings/grounds and liability. The borough will be billed annually with a rate locked in for 3 years. Towing was also added to this proposal. The current policy expires July 31, 2024. In addition, the Council and the Mayor were provided a copy of the management liability proposal that is also due to expire July 31, 2024.

Motion made by Mr. Knittel to approve the Secretary's report. Second by Mr. Blair. Motion carried.

TREASURER'S REPORT: The bank reconciliation for the period ending 5/31/2024 is as follows:

General Fund - \$283,492.41
Sewer Fund - \$459,515.11
Liquid Fuels - \$57,356.96
Special Road Fund - \$210,194.85

Motion made by Mr. Lockhart to approve the Treasurer's report. Second by Mr. Knittel. Motion carried.

TAX COLLECTOR'S REPORT: The amount of taxes deposited in the month of May:

Wage - \$14,147.82
Real Estate - \$37,407.46
Per Capita - \$1,661.10

Motion made by Mr. Knittel to approve the Tax Collector's report. Second by Mr. Lockhart. Motion carried.

READING OF THE BILLS: Copies of the bills were provided to the Council and the Mayor.

Motion made by Mr. Lockhart to approve the bills. Second by Mr. Blair. Motion carried.

COMMUNICATIONS: \$145.28 was received for the annual State Police Fines and Penalties allocation.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: No report.

FINANCE: No report.

PARKS AND RECREATION: Mr. Blair is still waiting for an update on the grant for the parking lot. Mr. Blair also sent an email to the President of the Apollo Kiski Little League to see if the league plans to use the field. If they do not the Council would like the concession stand removed from the park.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: No report.

HUMAN RESOURCES: No report.

EMERGENCY MANAGEMENT COORDINATOR REPORT: No report.

PRESIDENTS REPORT: A letter from Chris Glavan expressing interest in a position on Council was received.

A letter from Ronald Norton expressing interest in the position of Mayor was received.

OLD BUSINESS: None.

NEW BUSINESS: Motion made by Mr. Lockhart to accept the three-year proposal from Estermeier & Associates for the borough's annual audit. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to approve and renew the insurance proposal from Cincinnati Insurance Company for the buildings/grounds/liability and the management liability including directors and officers/employment practices/crime and cyber policies. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Lockhart to have L.S.S.E. continue to research the creek near 220 South Pine. Second by Mr. Blair. Motion carried.

PUBLIC COMMENT: Joyce Spillers expressed her feelings regarding the interest letters received for the Council and Mayor positions.

Amy Blair submitted a letter expressing interest in the position of Mayor.

Motion made to adjourn by Mr. Lockhart. Second by Mr. Knittel. Motion carried.

Meeting adjourned at 7:30 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary