

Oklahoma Borough Meeting
July 8th, 2024 – 7:00 pm
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman John Knittel, Solicitor Tim Miller, Zoning/Code Enforcement Officer Brenda Troup, Mr. Braun from L.S.S.E. and Secretary Alecia Sherbondy.

Absent: Councilwoman Christine Emerick and Mayor Emerick.

ACKNOWLEDGMENT OF VISITORS: Amy Blair, Chris Glavan and Cedric Stopansky – observe.

Jim and Nancy McGraw read a request to have the paper street along their property at 1497 Hancock Avenue given to them.

Brian and Tracy Dudley asked for an update regarding the creek near 220 South Pine Street.

MINUTES: Motion made by Mr. Knittel to adopt the minutes from the June Council Meeting. Second by Mr. Lockhart. Motion carried.

SOLICITORS REPORT: No report.

ENGINEER'S REPORT: The Engineer made a request to schedule a preconstruction meeting with Council. Council does not feel that it is necessary to have a council member present at this meeting. A location for equipment parking and stockpile will be needed. Mr. Blair will notify the State Police that there will be equipment parking at the park.

The 2024 Paving Project bid open was held on Monday, July 8th. Three bids were received. Nagy construction was the low bid at \$83,600.00 for the base bid. Nagy was also the lowest bidder for both add alternates. Number one in the amount of \$21,617.50. Add alternate number two in the amount of \$23,565.00.

Motion made by Mr. Lockhart to approve the Engineer's Report. Second by Mr. Blair. Motion carried.

MAYOR'S REPORT: No report.

ZONING/ORDINANCE ENFORCEMENT REPORT: Copies of a combined report for May and June were provided to Council.

Motion made by Mr. Blair to approve the Zoning/Code Officer's report. Second by Mr. Knittel. Motion carried.

SECRETARY'S REPORT: The second quarter employee taxes have been filed and paid.

Motion made by Mr. Lockhart to approve the Secretary's report. Second by Mr. Blair. Motion carried.

TREASURER’S REPORT: The bank reconciliation for the period ending 6/30/2024 is as follows:

General Fund - \$280,627.71
Sewer Fund - \$459,969.39
Liquid Fuels - \$57,357.43
Special Road Fund - \$216,968.85

Motion made by Mr. Knittel to approve the Treasurer’s report. Second by Mr. Lockhart. Motion carried.

TAX COLLECTOR’S REPORT: The amount of taxes deposited in the month of June:

Wage - \$6,664.01
Real Estate - \$98.02
Per Capita - \$15.00

Motion made by Mr. Lockhart to approve the Tax Collector’s report. Second by Mr. Knittel. Motion carried.

READING OF THE BILLS: Copies of the check registers were provided to the Council and the Mayor. In addition, the following invoices have been received:

To be paid from the General Fund:

Swank Motion Pictures, Inc. in the amount of \$325.00 for the July Movie in the Park.
L.S.S.E. in the amount of \$25.00 for engineering fees relative to the monthly meetings.
L.S.S.E. in the amount of \$142.40 for engineering fees relative to the salt shed project.
L.S.S.E. in the amount of \$545.00 for engineering fees relative to 220 South Pine Street research.
L.S.S.E. in the amount of \$3,961.83 for engineering fees relative to the 2024 Paving Project.
Trib Total Media in the amount of \$1,050.00 for advertising the 2024 Paving Project.
S.W.I.F. in the amount of \$4,909.00 for the worker’s compensation insurance renewal.

To be paid from the Sewer Fund:

L.S.S.E. in the amount of \$2,322.65 for engineering fees relative to the sanitary sewer CCTV project.

Motion made by Mr. Blair to approve the bills. Second by Mr. Lockhart. Motion carried.

COMMUNICATIONS: A letter from Energy Transfer was received notifying Oklahoma Borough of their storage inventory as required by law.

The audit of Magisterial District Judge Cheryl Peck-Yakopec for period January 1, 2023 to December 31, 2023 was received.

A compliance report from the Department of the Auditor General/Bureau of Fire Relief Audits was received regarding the Oklahoma Borough Fire Department. There were two findings which could lead to a total withholding of state aid in the future unless corrected.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: No report.

FINANCE: No report.

PARKS AND RECREATION: There were approximately 21 people who attended the June Movie in the Park. The next movie is scheduled for July 27th.

Mr. Blair is still waiting for an update on the grant for the parking lot.

Mr. Blair has not received a response from the President of the Apollo Kiski Little League. The Solicitor suggests sending a letter.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: President Cali plans to request several sample ordinances from American Legal.

HUMAN RESOURCES: No report.

EMERGENCY MANAGEMENT COORDINATOR REPORT: No report.

PRESIDENTS REPORT: Login information is needed for the COVID funds reporting website.

OLD BUSINESS: Motion made by Mr. Lockhart to accept the base bid from Nagy Construction in the amount of \$83,600.00 for the 2024 Paving Project. Second by Mr. Knittel. Motion carried.

NEW BUSINESS: Motion made by Mr. Lockhart to change the August Regular meeting to August 5th, 2024.

Motion made by Mr. Knittel to accept the resignation of Christine Emerick. Second by Mr. Lockhart. Motion carried.

Motion made by Mr. Lockhart to accept the resignation of Don Emerick. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair that all letters of interest for the positions of Council and Mayor should be received by no later than July 31st, 2024. Second by Mr. Lockhart. Motion carried.

The salt spreader on the truck needs repaired.

PUBLIC COMMENT: None.

Motion made to adjourn by Mr. Lockhart. Second by Mr. Knittel. Motion carried.

Meeting adjourned at 7:40 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary