

Oklahoma Borough Re-organizational Meeting  
January 3rd, 2022 – 7:00 pm  
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by Mayor Emerick.

Roll call taken: Present were: Councilman Ron Norton, Councilman Joe Cali, Councilman Charles Blair, Councilman Adam Lockhart, Councilman John Knittel, Mayor Emerick, and Secretary Alecia Sherbondy.

Absent: Mr. Braun from Senate Engineering.

Motion made by Mr. Norton to nominate Mr. Cali as Council President. Second by Mr. Lockhart. Motion carried.

Motion made by Mr. Blair to nominate Mr. Norton as Vice President of Council. Second by Mr. Knittel. Motion carried.

Letters for re-appointment were received from Senate Engineering and Mrs. Sherbondy. The Solicitor was appointed at the December meeting.

Mr. Norton will continue to serve as the Parliamentarian for Oklahoma Borough.

President Cali assigned the following committee chair and co-chair positions:

**Streets, Sewers and Solid Waste**

Chair: Adam Lockhart  
Co-Chair: Charles Blair

**Finance**

Chair: Charles Blair  
Co-Chair: John Knittel

**Parks and Recreation**

Chair: Joe Cali  
Co-Chair: Ron Norton

**Public Safety, Street Lights and Ordinances**

Chair: John Knittel  
Co-Chair: Adam Lockhart

**Human Resources**

Chair: Ron Norton  
Co-Chair: Joe Cali

**VISITORS:** Todd Sherbondy, K.V.W.P.C.A. representative requests that Council considers revising the sewer ordinance.

Joyce Spillers gave a brief report on taxes collected for the year. There was only approximately \$1800.00 outstanding for the year. Twenty one properties have not paid but ten are vacant.

Cedric Stopansky voiced concerns regarding a bill he received from the Oklahoma Volunteer Fire Department for ambulance services.

**MINUTES:** Motion made by Mr. Blair to adopt the minutes from the December Council Meeting. Second by Mr. Knittel. Motion carried.

**SOLICITORS REPORT:** None.

**ENGINEER'S REPORT:** None.

**MAYOR'S REPORT:** None.

**ZONING/ORDINANCE ENFORCEMENT REPORT:** No report was received.

**SECRETARY'S REPORT:** The 4th quarter employee taxes have been filed and paid. End of year taxes are currently being processed.

An assistant secretary and new signer for checks will need to be appointed. New signature cards will need to be completed at the bank.

The 2021 Paving Program L.F. paperwork has been completed and approved.

**TREASURER'S REPORT:** Bank statements were not received. Will report at the February meeting.

**TAX COLLECTOR'S REPORT:** The amount of taxes deposited in the month of December:

Wage - \$6,286.23

Per Capita - \$5.50

**READING OF THE BILLS:** The general and monthly utility bills for Oklahoma Borough have been paid for the month of December.

The following invoices have been received:

1. Allegheny Township in the amount of \$361.50 for zoning and code enforcement services in the month of November.
2. Senate Engineering in the amount of \$900.00 for the Sanitary I/I Study.
3. Senate Engineering in the amount of \$367.00 for the review and updates suggested for the sewer ordinance.
4. Ron Gillette, Inc. in the amount of \$3,064.86 for the remaining balance of the 2021 Paving Program.
5. Judy Evans in the amount of \$210.00 for cleaning the borough park pavilion.
6. Geary, Loperfido & Generelli, LLC in the amount of \$84.00 for legal services in the month of December.

**COMMUNICATIONS:** 137 Thorn Street is on the list for Judicial Sale on January 24<sup>th</sup>.

The Audit of Oklahoma Borough Tax Collector for period March 1, 2020 through February 28, 2021 has been received.

**COMMITTEE REPORTS:**

**STREETS/SEWERS/SOLID WASTE:** None.

**FINANCE:** A report will need to be filed for the COVID relief fund by April 30<sup>th</sup>. The committee plans to have further discussion regarding this funding.

**PARKS AND RECREATION:** The committee plans to do research on a new park sign in the near future.

**PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES:** None.

**HUMAN RESOURCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Motion made by Mr. Norton to re-appoint Alecia Sherbondy as Borough Secretary. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Blair to re-appoint Senate Engineering Company as the engineer for Oklahoma Borough. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Knittel to have the Vice President of Council in addition the Secretary appointed as check signers. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair to appoint Mr. Norton as assistant secretary. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Blair to have the President of Council appointed as a third check signer. Second by Mr. Knittel. Motion carried.

Council would like to ask a representative of the fire department and ambulance company to attend the February meeting.

Council has decided to contact Ed Mowers directly via email and copy Mr. Norton and the Secretary.

Motion made to adjourn by Mr. Knittel. Second by Mr. Norton. Motion carried.

Meeting adjourned at 7:31 p.m.

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Joseph Cali, President

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Alecia Sherbondy, Secretary