

Oklahoma Borough Council Meeting
December 11th, 2023 – 7:30 pm
Oklahoma Borough Building

Meeting called to order by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Ron Norton, Councilman Adam Lockhart, Mr. Bill Braun from Senate Engineering and Secretary Alecia Sherbondy.

Absent: Councilwoman Christine Emerick, Councilman Charles Blair, Mayor Emerick, Solicitor Tim Miller, Zoning/Code Enforcement Officer Brenda Troup.

AGENDA AMENDMENT: Motion made by Mr. Lockhart to add to the agenda to pay Shick Contracting invoices for the salt shed project before the grant expires. Second by Mr. Norton. Motion carried.

VISITORS: Observe: Joyce Spillers, Todd Sherbondy and Lisa Cali (arrived 7:33 p.m.)

Cathy Norton congratulated Ron Norton on his 16 years of service as a borough council member.

Cedric Stopansky thanked the council for contacting West Penn Power to repair the streetlight near his home.

MINUTES: Motion made by Mr. Lockhart to adopt the minutes from the November Council Meeting. Second by Mr. Norton. Motion carried.

Motion made by Mr. Norton to adopt the minutes from the November Emergency Meeting. Seconded by Mr. Lockhart. Motion carried.

SOLICITORS REPORT: None.

ENGINEER'S REPORT: Senate Engineering recommends paying the retainage for the 2023 Paving Project in the amount of \$7,257.23 as well as the first and second payment to Shick Contracting, LLC for the salt shed project. Payment one in the amount of \$40,051.80 and payment two in the amount of \$34,295.40. Mr. Braun suggested not paying the \$8,260.80 remainder of the salt shed project until the electrical inspection has been completed. The final payment must be submitted by the end of the year to meet the grant requirements.

Mr. Braun made the recommendation to use the remaining funds from the grant to clean and televise the entire borough instead of concentrating on the park. This will help to pinpoint all problem areas.

Motion made by Mr. Norton to approve the Engineer's Report. Second by Mr. Lockhart. Motion carried.

MAYOR'S REPORT: None.

ZONING/ORDINANCE ENFORCEMENT REPORT: Copies of the report were provided to council.

SECRETARY’S REPORT: The streetlight out in front of 222 Vista Drive has been reported. According to Mr. Stopansky the light has been repaired.

Jill Cooper’s office provided a list from the unclaimed property website for the O.V.F.D. They are listed four times with amounts unclaimed for over \$100.00.

Motion made by Mr. Lockhart to approve the Secretary’s Report. Second by Mr. Norton. Motion carried.

TREASURER’S REPORT: The bank reconciliation for the period ending 11/30/2023 is as follows:

General Fund - \$330,588.40
Sewer Fund - \$446,542.78
Liquid Fuels - \$40,762.92
Special Road Fund - \$203,420.85

Motion made by Mr. Norton to approve the Treasurer’s Report. Second by Mr. Lockhart. Motion carried.

TAX COLLECTOR’S REPORT: The amount of taxes deposited in the month of November:

Wage – \$11,743.51

Motion made by Mr. Lockhart to approve the Tax Collector’s Report. Second by Mr. Norton. Motion carried.

COMMUNICATIONS: The borough has received \$150.12 for state police fines and penalties.

A roster has been received from the O.V.F.D. There are 12 members, and it does not specify if there are junior members.

A letter was received from CNX Gas Company LLC notifying the council that they are applying for Permits to Drill and Operate Wells that may be located inside, adjacent or within 3000’ of Oklahoma Borough.

The K.V.W.P.C.A. Audited Financial Statements for the years ended July 31, 2023 and 2022 were received. The report indicates that the authority continues to control expenditures and is fiscally sound.

A letter from Westmoreland County regarding the election results was received.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: None.

FINANCE: None.

PARKS AND RECREATION: None.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: None.

EMERGENCY MANAGEMENT COORDINATOR REPORT: None.

HUMAN RESOURCES: None.

PRESIDENTS REPORT: The President has asked Joyce Spillers to take messages in the Secretary's absence so calls can be returned accordingly.

OLD BUSINESS: The employee retirement plan will be discussed once the new human resources chair is appointed in January.

The solicitor will provide the UCC ordinance, tree ordinance and disposal to the January meeting to be addressed.

NEW BUSINESS: Motion made by Mr. Lockhart to accept the periodic estimate provided by LSSE and pay Shick Contracting, LLC \$40,051.80. Second by Mr. Norton. Motion carried.

Motion made by Mr. Lockhart to approve payment to Nagy Construction & Asphalt Paving in the amount of \$7,257.23 for the 2023 paving program retainage. Second by Mr. Norton. Motion carried.

Motion made by Mr. Lockhart to pay payout number two for the salt shed project in the amount of \$34,295.40. Second by Mr. Norton. Motion carried.

Motion made by Mr. Lockhart to pay the retainage for the salt shed project in the amount of \$8,260.80 but withhold the payment until the last day the secretary is available. Second by Mr. Norton. Motion carried.

Motion made by Mr. Norton to adopt the 2024 Proposed Budget. Second by Mr. Lockhart. Motion carried.

Motion made Mr. Lockhart to adopt Resolution 2023-02. Second by Mr. Norton. Motion carried.

Motion made by Mr. Lockhart to advertise the reorganization meeting and regular meetings for 2024. Second by Mr. Norton. Motion carried.

READING OF THE BILLS: Copies of the report were provided to council.

Motion made by Mr. Lockhart to approve the bills. Second by Mr. Norton. Motion carried.

President Cali thanked Mr. Norton for his 16 years of service as a borough council member.

Mr. Norton thanked many people that he worked with and have helped him over his 16 years of service as a borough council member.

Motion made to adjourn by Mr. Norton. Second by Mr. Lockhart. Motion carried.

Meeting adjourned at 7:54 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary