

Oklahoma Borough Meeting
August 11th, 2025 – 7:00 pm
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman Chris Glavan, Councilman John Knittel, Mayor Amy Blair, Solicitor Tim Miller, Zoning/Code Enforcement Officer Brenda Troup, Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

AGENDA AMENDMENTS: None.

ACKNOWLEDGMENT OF VISITORS: Todd Sherbondy and Cedric Stopansky – observe

Renee Lubik on behalf of the Oklahoma Volunteer Fire Department – arrived 7:02 p.m.

MINUTES: Motion made by Mr. Lockhart to adopt the minutes from the July Council Meeting. Second by Mr. Glavan. Motion carried.

SOLICITORS REPORT: Tim spoke with the solicitor of the M.A.W.C. regarding the street opening process and ordinance. More detailed information is needed to provide further clarification to the M.A.W.C.'s solicitor.

The Solicitor is still investigating the potential change in collection of the per capita tax. He will provide more information at the September meeting.

Motion made by Mr. Glavan to approve the solicitor's report. Second by Mr. Lockhart. Motion carried.

EXECUTIVE SESSION: Solicitor Miller called all members of Council into an Executive Session to discuss a personnel matter.

ENGINEER'S REPORT: A monthly report was provided to Council and Mayor.

Recommendations for standing water at park entrance were provided on June 11th, 2025.

The 2025 sanitary sewer repairs design is ongoing. Tentative bid date is late September.

The sanitary sewer – park improvements design is ongoing. Tentative bid date is late September.

LSSE has provided a draft copy of the Sanitary Sewer Lateral Standards on April 3, 2025.

Oklahoma Borough 2025 Paving and Park Improvements – LSSE issued a punch list to the contractor for items that need to be addressed from Contract A on August 8th, 2025. Contract B is ongoing construction and will continue through the week of August 11th, 2025.

Motion made by Mr. Knittel to approve the engineer's report. Second by Mr. Lockhart. Motion carried.

MAYOR'S REPORT: The Oklahoma Volunteer Company has volunteered to host the fall clean-up day in the parking area of the fire hall.

The Mayor relayed concerns about current road conditions of state roads to Representative Jill Coopers office per Jill's request.

A resident called the Mayor regarding the welfare of another borough resident.

Kiski Area School District heads back to school on September 2nd. The Mayor requests that residents keep an eye out for students and buses. Issues with buses not obeying speed limits can be reported to the bus garage directly.

Local upcoming community events were reviewed.

Movies In the Park is scheduled for Saturday, August 16th. The movie will be E.T. beginning approximately at 8:30 p.m.

Information on several upcoming events being held by State Representative, Jill Cooper, was provided.

Motion made by Mr. Lockhart to approve the mayor's report. Second by Mr. Knittel. Motion carried.

ZONING/ORDINANCE ENFORCEMENT REPORT: Copies of the report were provided to Council and Mayor.

Motion made by Mr. Blair to approve the zoning/code enforcement officer's report. Second by Mr. Knittel. Motion carried.

SECRETARY'S REPORT: A 2023/2024 Liquid Fuels Audit is scheduled for Tuesday, August 19th.

In addition, a workers compensation insurance audit is scheduled for Tuesday, August 26th.

Council set the date for Fall Clean for Saturday, October 11th. The location will be changed to the Oklahoma Volunteer Fire Department.

Trick or Treat will be held on Friday, October 31st from 6:00 – 8:00 p.m.

Motion made by Mr. Knittel to approve the Secretary's report. Second by Mr. Glavan. Motion carried.

TREASURER'S REPORT: The bank reconciliation for the period ending 7/31/2025 is as follows:

General Fund - \$184,221.87

Sewer Fund - \$367,264.06

Liquid Fuels - \$39,620.76

Special Road Fund - \$244,064.85

Motion made by Mr. Lockhart to approve the Treasurer's report. Second by Mr. Knittel. Motion carried.

TAX COLLECTOR'S REPORT: The amount of taxes deposited in the month of July:

Wage - \$4,025.60

Per Capita - \$90.00

Real Estate - \$1,902.43

Motion made by Mr. Lockhart to approve the Tax Collector's report. Second by Mr. Knittel. Motion carried.

READING OF THE BILLS: A copy of the bills was provided to Council and the Mayor.

Motion made by Mr. Glavan to approve the bills. Second by Mr. Knittel. Motion carried.

COMMUNICATIONS: A letter was received to notify Oklahoma Borough that the KVVWPCA approved a new expanded Rate Resolution for calendar year 2026 commencing with billing effective on October 1, 2025. The rate resolution provides for an increase of \$0.25 per each 1,000 gallons thereby changing the treatment costs from \$5.25 per month per 1,000 gallons to \$5.50 per month per 1,000 gallons. The cost for well customers will also increase similarly to \$5.50 per 1,000 gallons or quarterly \$55.00 per quarter. The Tapping Fee/Capacity portion will remain \$851.00.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: The majority of the 2025 Paving Project has been completed. A punch list was provided to the contractor, but LSSE has not heard back at this time.

FINANCE: None.

PARKS AND RECREATION: The softball league plans to spread some new gravel around the dugouts but will drive around the newly paved parking lot. They have also made a request to install two batting cages. Mr. Blair plans to investigate a grant to install the batting cages.

A suggestion was made to purchase a lock box for the key to the pavilion. This will limit the number of keys being distributed. Mr. Lockhart suggested using a reprogrammable push button keypad. Mr. Glavan will investigate the best option for the new lock.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: Mr. Glavan will meet with Brenda to finish revising the zoning and code enforcement forms on the borough website. It was discovered that there is an issue with emails being sent directly through the borough website. Mr. Glavan will work on correcting the problem.

HUMAN RESOURCES: The Committee is working on a few forms for the maintenance employee.

EMERGENCY MANAGEMENT COORDINATOR REPORT: None.

PRESIDENTS REPORT: None.

EXECUTIVE SESSION: None.

OLD BUSINESS:

The Solicitor recommends that Form 536 is completed.

Motion made by Mr. Blair to advertise the revised sanitary sewer lateral ordinance. Second by Mr. Lockhart. Motion carried.

NEW BUSINESS: Mr. Blair is working on the solicitation ordinance. More information will be presented at the September meeting.

Mr. Blair would like to rescind Section 15-305 of the zoning ordinance because he feels it is unenforceable.

The Secretary was asked to provide a copy of the union contract to the Solicitor.

PUBLIC COMMENT: Renee Lubik on behalf of the Oklahoma Volunteer Fire Department, provided a brief update regarding the potential consolidation of Stations 50 and 51. Information was publicized at the National Night Out and representatives were there to address questions and concerns. The departments are scheduled to meet with a special lawyer for this matter in November.

In addition, Ms. Lubik reported a solution to repay the Relief Association funds to satisfy a previous audit should be established by the end of the week.

Motion made by Mr. Lockhart to adjourn the meeting. Second by Mr. Blair. Motion carried.

Meeting adjourned at 8:10 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary