

Oklahoma Borough Meeting  
April 14<sup>th</sup>, 2025 – 7:00 pm  
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Councilman Chuck Blair via telephone, Councilman Chris Glavan, Councilman John Knittel, Mayor Amy Blair, Solicitor, Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

Absent: Vice President Adam Lockhart, Solicitor Tim Miller and Zoning/Code Enforcement Officer Brenda Troup

**ACKNOWLEDGMENT OF VISITORS:** Frank Callipare of Pyrotecnico made a request to set off fireworks from his property in Oklahoma Borough on behalf of Apollo Borough.

Lisa Stariha asked Council to consider assisting with the cost and installation of gravel for the paper alley near her home.

Dom Antoniono voiced complaints regarding the condition of the upper end of Walnut Street. In addition, Mr. Antoniono would like Council to consider assisting with the cost of gravel for the paper street near his home.

Joyce Spillers and Rita McClain – observe

**MINUTES:** Motion made by Mr. Glavan to adopt the minutes from the March Council Meeting. Second by Mr. Knittel. Motion carried.

**SOLICITORS REPORT:** No report.

**EXECUTIVE SESSION:** None.

**ENGINEER'S REPORT:** A monthly report was provided to Council and the Mayor.

The 2025 sanitary sewer repairs survey is complete. The design is ongoing. LSSE is requesting authorization to advertise the 2025 sanitary sewer repairs.

The sanitary sewer – park improvements survey is complete. The design is ongoing. Authorization to advertise the Sanitary Sewer Park Improvements is needed.

LSSE has provided a draft copy of the Sanitary Sewer Lateral Standards on April 3, 2025.

LSSE is requesting authorization to advertise the Oklahoma Borough 2025 Paving and Park Improvements.

LSSE will provide a Preliminary Opinion of Probable Cost based on Westmoreland Conservation District field meeting on April 4, 2025.

Motion made by Mr. Knittel to approve the engineer's report. Second by Mr. Glavan. Motion carried.

**MAYOR'S REPORT:** Mayor Blair is working to gather information to assist with a feral cat situation.

The O.V.F.D. call report was distributed to Council for review.

The deadline for the REAL ID is May 7<sup>th</sup>. There is an information pamphlet on the counter if interested.

The Property Tax Rent Rebate Program is available online with a deadline of June 30<sup>th</sup>. Representative Cooper is willing to provide assistance if needed.

Information on several upcoming events being held by State Representative, Jill Cooper, was provided.

Motion made by Mr. Knittel to approve the mayor's report. Second by Mr. Glavan. Motion carried.

**ZONING/ORDINANCE ENFORCEMENT REPORT:** Copies of the report were provided to Council and Mayor.

Motion made by Mr. Glavan to approve the zoning/code enforcement report. Second by Mr. Knittel. Motion carried.

**SECRETARY'S REPORT:** First quarter employee taxes have been filed and paid.

The ordinance for dye testing has not been updated to reflect the 60-day time period to complete a dye test before selling a home or refinancing.

Motion made by Mr. Knittel to approve the Secretary's report. Second by Mr. Glavan. Motion carried.

**TREASURER'S REPORT:** The bank reconciliation for the period ending 3/31/2025 is as follows:

General Fund - \$180,780.80

Sewer Fund - \$357,382.16

Liquid Fuels - \$39,619.44

Special Road Fund - \$237,290.85

Motion made by Mr. Glavan to approve the Treasurer's report. Second by Mr. Knittel. Motion carried.

**TAX COLLECTOR'S REPORT:** The amount of taxes deposited in the month of March:

Wage - \$6,524.32

Motion made by Mr. Knittel to approve the Tax Collector's report. Second by Mr. Glavan. Motion carried.

**READING OF THE BILLS:** Copies of the check registers were provided to the Council and the Mayor.

Motion made by Mr. Glavan to approve the bills. Second by Mr. Knittel. Motion carried.

**COMMUNICATIONS:** A letter from the KVVWPCA was received with a copy of their 2025 Information Guide.

A letter from the Westmoreland County Planning and Development with several revisions that need to be made to the Walsh Consolidation Plan was received.

## **COMMITTEE REPORTS:**

**STREETS/SEWERS/SOLID WASTE:** None.

**FINANCE:** None.

**PARKS AND RECREATION:** The invoice for the sewer repair near the park playground has been submitted to be reimbursed from the grant monies awarded for sewer projects.

The six streetlights that were out have been repaired.

A grant in the amount of \$25,750.00 was awarded to replace street signs throughout the borough.

Information from the Westmoreland Conservation District regarding streambank stabilization for the stream located in the park has been presented. This project would not cost the borough, but a 5% match has been suggested by the committee.

The People, Parks & Community Grant is being researched. This would be \$30,000 to be used for park improvements. The committee would like to use this money for possibly repairing and replacing the playground equipment. This grant does not require a match.

The swings were put up on dumpster day.

There has been no response from the little league regarding their use of the baseball field.

A suggestion was made to rent a port-a-potty for the park from Memorial Day to October 1<sup>st</sup>.

**PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES:** The committee is working to complete the final draft of the recodification.

**HUMAN RESOURCES:** There are still stop signs that need to be installed.

**EMERGENCY MANAGEMENT COORDINATOR REPORT:** None.

**PRESIDENTS REPORT:** A suggestion was made to purchase two additional sets of chairs for the borough office.

**EXECUTIVE SESSION:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Motion made by Mr. Blair to approve the quote from RaeLyn to purchase street signs for replacement throughout the borough. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Blair to approve the Streambank Stabilization project through the Westmoreland Conservation District with a 5% match in the amount of \$2,920.00. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Knittel to advertise 2025 Paving and Park Improvements Project for bids. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair to purchase two additional sets of chairs for the borough office. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Glavan to accept the standard professional agreement from Bureau Veritas. Second by Mr. Blair. Motion carried.

Motion made by Mr. Blair to approve the fee schedule for Bureau Veritas. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Blair to continue the contract with J&L Lawn Care from January 1<sup>st</sup>, 2025, through April 14<sup>th</sup>, 2025. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Blair to renew the contract with J&L Lawn Care with no increase and removing the mowing at 1 Orr Avenue. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Glavan to rent a port-a-potty for the park from Memorial Day through October 1<sup>st</sup>. Second by Mr. Knittel. Motion carried.

Mr. Blair will ask the Solicitor to send a letter to the Apollo Kiski Little League requesting the removal of their concession stand.

Motion made by Mr. Blair to authorize Mr. Blair to use borough funds to disconnect the electricity and move the concession stand owned by the Apollo Kiski Little League. Second by Mr. Knittel. Motion carried.

**PUBLIC COMMENT:** Rita McClain thanked the Council for all their hard work.

Dom Antoniono asked Council to consider looking for a grant to maintain the paper street near his home.

Motion made by Mr. Knittel to adjourn the meeting. Second by Mr. Glavan. Motion carried.

Meeting adjourned at 7:59 p.m.

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Joseph Cali, President

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Alecia Sherbondy, Secretary